

Community Room Space Agreement

I agree to the following terms and conditions for using the 170 Main St. community room of the Franklin Community Co-operative, as outlined below:

- 1. I will leave the space and its furniture/ fixtures/ equipment provided to me in the same manner in which I found them (clean, put away, and organized).
- 2. I will keep my event to the agreed-upon hours, so as to be respectful of the Co-op staff.
- 3. Unless otherwise specified, catering arrangements are the responsibility of the person holding the event and will be arranged as such.
- 4. My event will uphold the Co-op's stated desire to remain a community-supportive, safe space for all community members.
- 5. I understand that the Co-op may need to cancel space use due to store closure, weather, power outage, or other situations where having the space available proves unsafe.
- 6. I have read, understand, and agree to the Co-op's Community Room Guidelines.

| Event Name: | | | |
|----------------|-----|--|--|
| Date/s of Ever | nt: | | |
| Signature: | | | |
| Print Name: | | | |
| Phone: | | | |
| Email: | | | |
| Date Signed: | | | |